



Phone (508) 532-5425

**TOWN OF FRAMINGHAM**  
**OFFICE OF THE CHIEF FINANCIAL OFFICER**  
Memorial Building, Room 123  
150 Concord Street  
Framingham, MA 01702

Mary Ellen Kelley  
Chief Financial Officer

Jennifer A. Pratt  
Asst. Chief Financial Officer

Richard G. Howarth, Jr.  
Town Accountant

William G. Naser  
Chief Assessor

Stephen W. Price  
Treasurer/Collector

# 2014 Annual Town Meeting Financial Article Motions

**Article 7 - Prior Year Bills**

I move that Town Meeting vote to authorize payment of the following unpaid bills of prior years of the Town. These bills are to be paid from the FY2014 departmental budget in which they were incurred.

Facilities Management – ENE Systems \$1,552.32

Facilities Management – Tremco \$615.25

School Department – Northeast Copier Systems \$602.58

**Sponsor: Chief Financial Officer**

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**Financial Article Motions**

**Article 8 - Reauthorize MGL Ch.44, s.53E ½ Revolving Funds**

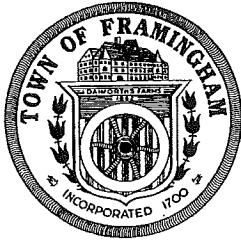
I move that Town Meeting vote to authorize or re-authorize several revolving funds as defined by M.G.L., Chapter 44, Section 53E ½ for FY15 beginning July 1, 2014, including, but not limited to the following:

<u>Fund</u>	<u>Manager</u>	<u>Purpose</u>	<u>FY15 Spending Ceiling</u>	<u>Disposition of FY14 Fund Balance</u>
Town Owned Building/Civic Use Fund - Danforth and Memorial Buildings	Facilities Management Department of the General Government Division	To receive funds from rental fees and other similar charges for the use of the Danforth and Memorial Buildings and to authorize the Facilities Management Department to spend these funds for direct expenses associated with the general maintenance of these buildings such as custodial costs, utilities, maintenance supplies and other similar expenses.	\$90,000	Balance available for expenditure
Town Owned Building/Civic Use Fund - Cushing Chapel	Facilities Management Department of the General Government Division	To receive funds from rental fees and other similar charges for the use of Cushing Chapel and to authorize the Facilities Management Department to spend these funds for direct expenses associated with the general maintenance of these buildings such as custodial costs, utilities, maintenance supplies and other similar expenses.	\$20,000	Balance available for expenditure
Concerts on the Common Fund	Park and Recreation Department of the Parks Division	To receive funds from the sale of food and other similar charges during Concerts on the Common and to authorize the Park and Recreation Department to spend these funds for direct expenses associated with the sale of food and other concert-related charges such as staff costs, utilities, maintenance supplies and other similar expenses.	\$4,000	Balance available for expenditure
School Bus Fees	Framingham School Committee - School Department	To receive and spend funds for direct expenses associated with the transportation of students to and from school.	\$380,000	Balance available for expenditure
Town Wetland Protection Fund	Conservation Commission of the Public Works Division	To receive fees and spend funds to pay for services associated with processing Permits and Requests for Determination.	\$28,000	Balance available for expenditure
Excavation Management Fund	Public Works Division	To account for revenue from fees collected for Street Opening Permits and the Excavation Management program for the administrative and operational costs associated with the management of this program.	\$75,000	Balance available for expenditure

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Vaccine Administration Fund	Board of Health of the Inspectional Services Division	To use funds secured from reimbursements for vaccine administration to citizens. The funds will be used to buy additional vaccines and supplies to expand the program including but not limited to the purchase of flu vaccine for town employees.	<b>\$27,000</b>	Balance available for expenditure
Housing Pre-Inspection Program Fund	Board of Health of the Inspectional Services Division	To use funds secured from rental inspections, housing application fees and re-inspection fees for the implementation of the housing pre-inspection program. The funds will be used for rental costs, salaries for administrative and field staff, printing costs, and the purchase of supplies and equipment.	<b>\$50,000</b>	
Fluorescent Lamp/Mercury Recycling Fund	Public Works Division	To use revenue secured from fees collected for the disposal of Fluorescent lamps, compact fluorescents and other mercury containing items like thermometers, thermostats and button-cell batteries to offset the costs of disposal.	<b>\$5,000</b>	Balance available for expenditure
Town Records Preservation Fund	Town Clerk of the Elected Boards Division	To use funds secured from vital records charges to preserve deteriorating records of the Town of Framingham. A specific charge of \$2 per record is collected and will be deposited in this fund to be used for any costs related to record preservation.	<b>\$80,000</b>	Balance available for expenditure
Callahan Senior Center Fund	Council on Aging of the Parks Division	To use fees and revenues received from building rental, programming, and general services. The funds will be expended to cover associated costs and expenses of those services and for the advancement of Council on Aging's established mission statement.	<b>\$30,000</b>	Balance available for expenditure
Emergency Management Equipment Fund	Framingham Emergency Management Agency of the Police Division	To collect and expend fees assessed to NERAC (Northeast Regional Advisory Council for Homeland Security) communities for the use of centrally housed equipment for emergent situations and provide upkeep and maintenance on the equipment in the cache.	<b>\$5,000</b>	Balance available for expenditure
Animal Control Fund	Animal Control Department of the Police Division	To use fees collected from boarding and kennel rentals for the purpose of offsetting kennel operating costs.	<b>\$4,500</b>	Balance available for expenditure
Blighted Property Fund	Building Inspection Department of the Inspectional Services Division	To account for revenue from fees generated by the foreclosed property registration bylaw and municipal lien bylaw. Expenditures may be made for the administrative and operational costs associated with making distressed properties safe by demolishing, boarding-up, cleaning up, or securing from unauthorized intruders.	<b>\$10,000</b>	Balance available for expenditure



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## 2014 Annual Town Meeting

### Article 10: FY14 General Fund Budget Adjustments

#### Supplemental Background Material

##### Transfer from Salary Reserve

The salary reserve was created to fund the FY14 costs of negotiated collective bargaining agreements that were settled with unions at the time of the passage of the budget and the classification and compensation plan changes that were passed at the Annual Town Meeting last April. This transfer covers the allocation of costs for those changes.

##### Transfer to School Department

We are transferring funds from Free Cash to the School Department in order to appropriate state the reimbursement of homeless transportation costs from the prior fiscal year. The FY14 budget assumed the receipt of these funds as part of budget development. The funds were received as a "local receipt" or local revenue, not through the Cherry Sheets. Therefore it did not go directly to the school budget came in as miscellaneous local revenue. We are simply transferring it to the School Department with this article.

##### Transfer to Close the Deficit in Snow and Ice Spending

The tough winter required the expenditure of \$1 million more than the FY14 budget amount of \$1.53 million for street and sidewalk plowing and snow removal. State law allows the Town, with the approval of the Board of Selectmen and the Finance Committee, to spend in deficit. We then must close that deficit in a subsequent appropriation, or roll the deficit or a portion thereof into the next fiscal year. In this article we are funding the entire FY14 deficit of \$1 million from a combination of transfers of estimated surplus balances in the Police and Fire Department budgets (\$300,000) and Free Cash (\$700,000). We will not carry any snow and ice deficit forward into FY15. We have done that in FY12 and FY13, but with a substantial free cash balance from FY13, we have the ability to stop that practice in FY14.

**Article 10 - FY2014 General Fund Budget Adjustments**

I move that the following FY2014 budget adjustments be made:

<b><u>Transfer</u></b>	<b><u>To</u></b>	<b><u>From</u></b>
Salary Reserve Fund		\$143,847
General Government Division	\$35,000	
Human Resources Division	\$25,000	
Parks Division	\$30,000	
Town Clerk Stipend	\$1,847	
Town Clerk/Elections	\$7,000	
Library	\$45,000	
Police Division		\$100,000
Fire Division		\$200,000
Snow & Ice Deficit	\$300,000	
Free Cash		\$940,000
School Department	\$240,000	
Snow & Ice Deficit	\$700,000	
<b>TOTAL</b>		

**Sponsor: Chief Financial Officer**

**Article 14 – Approve Collective Bargaining Agreements and Salary Schedules**

I move that the Town vote to approve the following Collective Bargaining Agreements that have been settled with Town employees:

Framingham Fire Deputy Chiefs, Local 1652

Framingham Police Superiors Association (FPSOA)

Framingham Librarians SEIU Local 888

Framingham Parks & Recreation Supervisors, LIUNA, Local 1116

And adopt the salary schedules as attached, and further, transfer \$52,500 from the Salary Reserve Fund as follows:

\$40,000 to the Library Division

\$12,500 to the Parks Division

**Article 16 – FY2015 General Fund Capital Budget**

I move that Town Meeting vote to raise and appropriate, transfer from available funds or borrow the sum of \$14,867,461 for the projects listed below, to be spent under the direction of the Town Manager or his designee, with the exception of items proposed by the School Department, which will be spent under the direction of the School Superintendent or his designee, and further, that the Town Manager or School Superintendent shall be allowed to exceed the appropriation for individual capital projects to be spent under his direction as long as the total amount to be spent does not exceed the total amount appropriated and that such adjustments are in compliance with M.G.L., Chapter 44 for the purpose of the design and construction, including any related engineering, personnel and legal services;

A16A	Replace Engine 5	Fire	\$570,981
A16B	Phase 2 - Protective Clothing Replacement	Fire	\$113,360
A16C	Replace Signal Division Pick Up	Fire	\$57,695
A16D	RFID Collection Security and Self-Check Stations	Library	\$194,560
A16E	Edwards Cemetery Roadway Reconstruction	Cemeteries	\$126,975
A16F	Callahan Senior Center-Front Entrance Redesign	Council on Aging	\$138,612
A16G	Ford F650 J-Hook	Parks and Recreation	\$67,245
A16H	F350 4x4 Crew Cab Pickup 10,000 GVW	Parks and Recreation	\$43,665
A16I	F350 4x4 Regular Cab Pickup	Parks and Recreation	\$39,155
A16J	Mary Dennison Master Plan & Skate Park Feasibility Study	Parks and Recreation	\$60,000
A16K	EMERGENCY GENERATOR PHASE 2	Police	\$349,000
A16L	Annual Open Conveyance Drainage System & Water Quality Restoration Project – 2015	Public Works - Engineering	\$175,000
A16M	Western Ave Fuel Island (general)	Public Works - Garage	\$16,150
A16N	Annual Roadway Improvements 2015	Public Works - Highway	\$4,000,000
A16O	Annual Traffic Calming - 2015	Public Works - Highway	\$200,000
A16P	Replacement of a 8,800 GVW 4WD HD Cab and Chassis with Pickup Body and Snow Plow #402	Public Works - Highway	\$46,550
A16Q	Replacement of a 15,000 GVW 4WD Rack Truck w/ Lift Gate and Plow #409	Public Works - Highway	\$73,300



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A16R	Replacement of a 18,000 GVW 4WD Cab and Chassis with Dump Body & Plow #411	Public Works - Highway	\$67,350
A16S	Front End Loader Mounted Snow Blower #451A	Public Works - Highway	\$92,000
A16T	Replacement of a 3.5 CY Front End Loader with Plow #452	Public Works - Highway	\$242,650
A16U	Annual Sidewalk/Accessibility Improvements 2015	Public Works - Highway	\$200,000
A16V	Replacement of a 6 CY Material Spreader w/ Controls #422A	Public Works - Highway	\$40,800
A16W	Replacement of a Sidewalk Tractor - Tracked #464	Public Works - Highway	\$167,400
A16X	Replacement of a 40,000 GVW Cab and Chassis with Dump Body and Plow #421	Public Works - Highway	\$215,800
A16Y	Replacement of a 6 CY Material Spreader w/ Controls #421A	Public Works - Highway	\$40,800
A16Z	Replacement of Catch Basin Cleaner/Flusher & Plow #449	Public Works - Highway	\$269,360
A16AA	Purchase of Curbside Refuse Collection Carts	Public Works - Sanitation	\$1,000,000
A16AB	Replacement of (4) 68,000 GVW Cab and Chassis with Automatic Refuse Packer & Plow #511 #512 #513 #514	Public Works - Sanitation	\$1,337,440
A16AC	Technology Upgrades Throughout District - Phase (4)	School Department	\$950,000
A16AD	King School Elevator	School Department	\$400,000
A16AE	DDC (Digital Direct Control) Energy Conservation Program	School Department	\$235,000
A16AF	Furnish New & Replace Outdated Furniture-Phased Project	School Department	\$300,000
A16AG	Replace Deteriorated Asbestos Floor Tile in Main Areas and in Corridors - Phase #2	School Department	\$370,000
A16AH	Food Services Equipment - Phased Project #1	School Department	\$140,000
A16AI	Masonry Repointing - Design and Bid Documentation Stapleton School	School Department	\$48,000
A16AJ	Paving Replacement/Storm Water All Schools-Phased Project	School Department	\$600,000
A16AK	ADA Upgrade to Curbs, Sidewalks, Ramps, Railings, Bathroom Partitions, Doors, Signage - Multiple Schools - Phased Project	School Department	\$300,000
A16AL	Heating Ventilation Air Conditioning (HVAC)-Replace Rooftop Air Handling Units & Ventilation Equipment-Multiple Schools	School Department	\$400,000
A16AM	Mechanical, Electrical, Plumbing Upgrades - All Schools - Multiple Systems - Phased Project	School Department	\$150,000
A16AN	Rack Style Truck with Lift Gate - Vehicle Replacement	School Department	\$37,500

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A16AO	Utility Body Truck - Vehicle Replacement	School Department	\$43,000
A16AP	Utility Body Truck - Vehicle Replacement	School Department	\$45,000
A16AQ	Athletic Equipment	School Department	\$57,500
A16AR	Fire Department Mobile Data Upgrade	Technology Services	\$78,375
A16AS	Data Warehouse	Technology Services	\$145,789
A16AT	Archived Document Scanning - Phase III	Technology Services	\$275,949
A16AU	Computer Server Room Upgrade	Town Owned Buildings	\$293,000
A16UV	Phase 2 Space Study-Danforth & Annex	Town Owned Buildings	\$52,500

And, further, to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, permanent easements and temporary construction easements or other interests in land for said projects, and further to authorize the Board of Selectmen to take all actions necessary to carry out the purposes of this article.

And to meet said appropriation transfer \$79,812 as follows:

Transfer		Town Meeting	Article
\$79,812	From	4/05 ATM	A26C Elevator Shaft & Pedestrian Ramp

and further the Treasurer be authorized, with the approval of the Board of Selectmen, to issue from time to time bonds or notes in the amount of \$14,787,649 pursuant to the provisions of M.G.L., Chapter 44, Section 7 and 8 or any other enabling authority.

**Sponsor: Chief Financial Officer**

**Article 17 – FY2015 Water Enterprise Fund Capital Budget**

I move that Town Meeting vote to raise and appropriate, transfer from available funds, or borrow the sum of \$18,146,500 for the projects listed below, to be spent under the direction of the Town Manager or his designee, and further, that the Town Manager shall be allowed to exceed the appropriation for individual capital projects to be spent under his direction as long as the total amount to be spent does not exceed the total amount appropriated and that such adjustments are in compliance with M.G.L., Chapter 44, for the purpose of design and construction, including any related engineering, personnel and legal services of the following Water Department projects:

A17A	Replacement of a 11,000 GVW 4 WD Cab and Chassis w/ Service Body and Plow #614	Public Works - Water	\$55,000
A17B	Replacement of a 15,000 GVW 4WD Cab and Chassis with Dump Body and Plow #625	Public Works - Water	\$67,350
A17C	Replacement of a 11,000 GVW 4WD Cab and Chassis with Service Body #601	Public Works - Water	\$55,000
A17D	Acquisition of a Mini Excavator # 650	Public Works - Water	\$78,000
A17E	Main Street Area Water Main Improvements - Construction	Public Works - Water	\$3,325,000
A17F	Union Avenue Water Main Improvements - Construction	Public Works - Water	\$12,145,000
A17G	Water/Sewer Inventory Control Center - Design (water)	Public Works - Water	\$130,000
A17H	Annual Various Water Improvements Project - 2015	Public Works - Water	\$300,000
A17I	Speen Street & Cochituate Road Water Main Replacement - Design	Public Works - Water	\$640,000
A17J	Annual Various Hydrant & Valve Improvements Project- 2015	Public Works - Water	\$200,000
A17K	Salem End Road Water Main Lining	Public Works - Water	\$690,000
A17L	Dyer Street Water Main Replacement	Public Works - Water	\$445,000
A17M	Western Ave Fuel Island (water)	Public Works - Water	\$16,150

And further to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, permanent easements and temporary construction easements or other interests in land for said projects, and further to authorize the Board of Selectmen to take all actions necessary to carry out the purposes of this article; and further the Treasurer is authorized, with the approval of the Board of Selectmen, to issue from time to time bonds or notes in the amount of \$18,146,500 pursuant to the provisions of M.G.L., Chapter 44, Section 7 and 8 or any other enabling authority.

**Sponsor: Chief Financial Officer**

**Article 18 – FY2015 Sewer Enterprise Fund Capital Budget**

I move that Town Meeting vote to raise and appropriate, transfer from available funds, or borrow the sum of \$9,135,344 for the projects listed below, to be spent under the direction of the Town Manager or his designee, and further, that the Town Manager shall be allowed to exceed the appropriation for individual capital projects to be spent under his direction as long as the total amount to be spent does not exceed the total amount appropriated and that such adjustments are in compliance with M.G.L., Chapter 44, for the purpose of the design and construction, including any related engineering, personnel and legal services of the following Sewer Department projects:

A18A	Replacement of 11,000 GVW 4 WD Cab & Chassis W/Service Body & Plow #722	Public Works - Sewer	\$55,000
A18B	Replacement of 60,000 GVW Cab & Chassis w/ Flusher # 740	Public Works - Sewer	\$323,194
A18C	Wastewater Master Plan	Public Works - Sewer	\$250,000
A18D	Wastewater Pump Station Capital Equipment Replacement	Public Works - Sewer	\$400,000
A18E	Water/Sewer Inventory Control Center - Design (Sewer)	Public Works - Sewer	\$130,000
A18F	Waverly/Winthrop Intersection Sewer Realignment – Design & Construction	Public Works - Sewer	\$1,400,000
A18G	Main Street Area Sewer Improvements - Construction	Public Works - Sewer	\$866,000
A18H	Union Ave Sewer Improvements - Construction	Public Works - Sewer	\$1,880,000
A18I	Annual Various Sewer Improvements Project - 2015	Public Works - Sewer	\$300,000
A18J	Old Danforth Street Bridge Sewer Main Improvement	Public Works - Sewer	\$700,000
A18K	Eastleigh, Little Farms, and Flanagan Sewer Pumping Station Replacement - Design	Public Works - Sewer	\$810,000
A18L	Western Ave Fuel Island (sewer)	Public Works - Sewer	\$16,150
A18M	Elmfield Road Sewer Improvements	Public Works - Sewer	\$1,585,000
A18N	Hop Brook Sewer Realignment	Public Works - Sewer	\$420,000

And further to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, permanent easements and temporary construction easements or other interests in land for said projects, and further to authorize the Board of Selectmen to take all actions necessary to carry out the purposes of this article; and further the Treasurer is authorized, with the approval of the Board of Selectmen, to issue from time to time bonds or notes in the amount of \$9,135,344 pursuant to the provisions of M.G.L., Chapter 44, Section 7 and 8 or any other enabling authority.

**Sponsor: Chief Financial Officer**

**Article 19 – FY15 General Fund Operating Budget**

I move the Town will vote to hear and act on reports and recommendations of the Selectmen and other officers and committees of the Town and Boards of Trustees and to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the support of the operations of the Town, for a Reserve Fund, for any other purposes included in said reports, for the payment of notes and bonds of the Town, if any, which mature before the next annual meeting, for the payment of pensions and for all other necessary expenses of the Town for the Fiscal Year 2015 (July 1, 2014 – June 30, 2015).

Unclassified Appropriation	\$33,137,395
Retirement Appropriation	\$14,390,719
Debt Service Appropriation	\$12,074,669
Fire Division	\$13,501,034
Police Division	\$13,615,534
Public Works Division	\$9,748,760
Framingham Public Library	\$2,928,591
Planning Board	\$186,522
Town Clerk Stipend	\$94,207
Town Clerk/Elections Division	\$418,551
General Government Division	\$3,282,963
Parks & Recreation/Cultural Affairs Division	\$3,670,339
Finance Division	\$2,411,124
Inspectional Services Division	\$2,140,381
Community & Economic Development Division	\$612,232
Technology Services Division	\$1,416,596
Human Resources Division	\$903,686
Framingham Public Schools	\$109,368,801
Keefe Technical Assessment	\$8,638,850
Stabilization Fund	\$639,574
Capital Stabilization Fund	\$2,284,194
Reserve Fund	\$400,000
Snow & Ice Appropriation	\$1,632,717
Total Town Meeting Appropriation	\$237,497,439

And to meet said appropriations, the Town approves the following to support the budget:

Transfer from Free Cash	\$3,837,446
Transfer from Parking Meter Receipts	\$50,000
Transfer from Sewer Enterprise Fund	\$1,389,128
Transfer from Water Enterprise Fund	\$1,499,362
Transfer from Consumer and Merchant Protection Act Funds	\$15,000

And the balance to be raised from taxation.

**Sponsor: Chief Financial Officer**

**Article 20 – FY15 Water Enterprise Fund Operating Budget**

I move that Town Meeting vote to expend \$19,005,439 in FY2015 in the Water Department for the cost of personnel, operating expenses, MWRA Assessment and debt service, under the direction of the Town Manager or his designee:

And that \$19,005,439 be raised from water receipts.

**Sponsor: Chief Financial Officer**

**Article 21 – FY15 Sewer Enterprise Fund Operating Budget**

I move that Town Meeting vote to expend \$23,683,261 in FY2015 in the Sewer Department for the cost of personnel, operating expenses, MWRA Assessment and debt service, under the direction of the Town Manager or his designee:

And that \$23,683,261 be raised from sewer receipts.

**Sponsor: Chief Financial Officer**